

Major Hospital A Major Health Partner	Continuing Education Requirement for Major Hospital's Medical Staff MS-8
Does this policy meet a regulatory requirement? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Formulated by: Administration/Medical Staff Office Approved by: Medical Executive Committee, General Medical Staff, Board of Directors Effective Date: 03/22/2011

PURPOSE: To ensure members of Major Hospital's medical staff participate in ongoing training, known as continuing medical education (CME) or continuing education (CE). The purpose of continuing education is to improve the physicians' abilities to care for patients.

GUIDELINE STATEMENTS:

1. In order to maintain membership and privileges, all members of the Active, Affiliate, Auxiliary, and Medical Administrative Staff must complete 25 hours of Category 1 CME/CE per year
2. Practitioners who are Board Certified and complete their Board's Maintenance of Certification (MOC) requirements will be deemed to have fulfilled these Medical Staff CME requirements.
3. Documentation of initial board certification or recertification awarded during the reappointment cycle, shall be accepted as equivalent to sixty (60) Category 1 CME/CE for the same reappointment cycle.
4. Category 1 activities are designated by an organization accredited by the ACCME or a state medical society; the American Dental Association or state dental association; the Council on Podiatric Medical Education or state podiatric medical association; the Accreditation Council on Optometric Education or state optometric association; the American Psychological Association or state psychological association; before the physician participates in them. Examples include attendance and presentations at a conference where AMA PRA Category 1 credit will be given. Physicians may also earn credit for publishing an article in a peer-reviewed journal and meritorious learning experiences that have been pre-approved for credit.
5. A CME/CE Attestation Form will be included in each physician's reappointment packet.
6. In the event that a physician fails to meet the CME/CE requirement for two (2) consecutive reappointment cycles, the physician's membership and privileges may be automatically terminated. At this point, the physician must complete the accumulated hours of CME/CE requirement, reapply for medical staff membership and privileges, and pay all appropriate initial application fees. As this type of termination is considered "administrative," it is considered a non-reportable termination.

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7. Reviewing & Revising:

Reviewed	Revised
03/13/15	02/27/12
	04/29/13
	05/23/16
	09/26/16
	06/26/17
	11/22/19
	06/27/22
	07/31/23

*UPDATE

WEBSITE WITH REVISIONS*

8. Reference:

- 8.1. HFAP Standard 2023: 03.00.02: Periodic Appraisal of Members, 03.01.15 Application and reapplication requirements
- 8.2. Medical Staff Bylaws -Governance and Organization Manual Section 1.3 Responsibilities of Medical Staff/NPP's (j)



STATEMENT OF CONTINUING MEDICAL EDUCATION
 (must be submitted with reappointment forms)

Major Hospital Medical Staff Continuing Medical Education Policy requires continuing medical education (CME) credits: **25 hours Category 1 CME per year** during each reappointment cycle. Review period is .

OPTIONS FOR DOCUMENTATION OF CME

- 1. List the courses on this form and sign the attestation below. If necessary, use an additional sheet.
- 2. Submit your own listing and attach with signed attestation.
- 3. Or submit copies of your CME certificates – attestation not required for this option.

Date of CME	Title / Course	CME Program i.e. Up-to-Date, Medscape, Medical Boards, College, facility, etc.	Category 1 CME Hours

Continuing Medical Education (CME) Attestation Statement

This attestation is to certify I have obtained and/or attended the required continuing medical education as listed above or provided on separate listing. I agree and will be able to provide proof of attendance and program content upon request.

 Signature

 Date



Major Hospital
Medical Staff Office
(317) 421-1987 Fax: (317) 398-1886

Physician Name